



**EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT
EXEMPLAR- PRACTICAL ASSESSMENT
MEMORANDUM**

CANDIDATE INFORMATION

SURNAME													
NAMES													
ID NUMBER													
EISA REGISTRATION NUMBER													
ASSESSMENT CENTRE													
ASSESSMENT CENTRE ACCREDITATION NUMBER													

QUALIFICATION INFORMATION

QUALIFICATION TITLE	Occupational Certificate: Above Surface Cleaner
SAQA ID	118712
NQF LEVEL	01
CREDITS	46
DURATION	1 Hour and 30 Minutes
TOTAL MARKS	Competent/Not Yet Competent
PASS MARK	Competent
DATE OF EISA	

1. ASSESSOR INSTRUCTIONS

1. Ensure the assessment area is prepared with:
 - PPE (gloves, mask, apron)
 - Cleaning trolley
 - Colour-coded cloths
 - Approved chemicals
 - Waste bags
 - Safety signage
 - Cleaning schedule checklist
2. Brief the candidate on safety rules before starting.
3. Observe the candidate **without assisting**.
 - Only intervene if safety is compromised.
4. Record observations using the **Observation Checklist**.
5. After completion, make a **Competent / Not Yet Competent** judgement based on evidence.

ASSESSMENT RUBRIC

Assessment Criteria	COMPETENT	NOT YET COMPETENT
1. PPE & Preparation	- PPE worn correctly.	- PPE incorrect or missing.
	- Correct tools and chemicals selected.	- Wrong tools/chemicals selected.
	- Safety signage correctly placed.	- Signage incorrect or missing.
2. Cleaning Technique	- Correct chemical chosen.	- Wrong chemical chosen.
	- Dilution accurate.	- Incorrect or unsafe dilution.
	- Safe handling throughout.	- Unsafe handling/spills observed.
	- Cleans from high to low. - Uses correct cloths.	- Cleans in wrong order. - Uses incorrect cloths.
	- Surfaces left visibly clean and dry. - No cross-contamination.	- Surfaces still dirty, streaky, or wet. - Cross-contamination occurs.
3. Reporting	- Checklist completed accurately.	- Checklist incomplete or incorrect.

Example of Cleaning Chemical and Consumable Stock Sheet

Candidate to complete

Stock on hand				
Item	Unit of measurement i.e. litre/each/roll/500ml/can	Quantity at the beginning of shift	Quantity at the end of shift	How much was used?
Detergent				
Cloth				
Disposable gloves				